



CAREER CENTER

Illinois State University

Why RSVP to a Career Fair?

Registering to a Career Fair hosted by the Career Center is NOT required, however, there are several benefits if you do RSVP at least several days before the fair:

1. **Upload your resume** – this allows employers to see your resume. The day after a fair they can download all resumes from the students that registered through Hire-A-Redbird.
2. **Notify Top 10 Employers** – by favoriting employers in the app, or adding to top 10 through your browser, you can let up to 10 employers know that you are interested in meeting them at the fair! You do not have to select all 10 employers to notify at the same time, you might want to wait until a couple of days before the fair to make sure you don't miss those that register later. However, once you notify any employers, they cannot be removed from your list.
3. **See favorite and Top 10 Employers on the boothmap** – a map of all employers attending the fair will be available the morning of each fair. Any employer you have favorited, or notified in your Top 10, will be marked with a star on your boothmap making them easier to find!

To RSVP:

1. Desktop: <https://careercenter.illinoisstate.edu/hire/> > Log in > Events > Career Fairs > Select Fair > RSVP
2. Mobile: Download or open **Symplicity Jobs and Careers** > Fairs > Select Fair > RSVP